

FILED
AT 1:46 O'CLOCK P.M.

FEB 09 2024

AMY FINCHER
County Clerk, County Court at Law
By 
Lufkin, TX 75901 Texas

**Workforce Solutions Deep East Texas
Board Meeting Agenda
Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901
Virtual Meeting Link: <https://bit.ly/Board21324>**

February 13, 2024

2:30 p.m.

A meeting of the Deep East Texas Local Workforce Development Board will be held February 13, 2024, beginning at 2:30 p.m. via hybrid meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at www.detwork.org. Please submit Speaker Card to the following email address: info@detwork.org.

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/Board21324>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID: 613 880 585#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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|---|------------------------------|
| I. Call to Order | Kelli Marshall, Chair |
| A. Verify Quorum (Roll Call) | |
| B. Conflict of Interest | |
| C. Welcome of Guests | |
| II. Public Comments | Kelli Marshall, Chair |
| III. Discussion/Action: Approval of Minutes – January 23, 2024 | Kelli Marshall, Chair |
| IV. Board Members Comments on Activity in their Respective Areas | All Board Members |
| V. Executive Director's Report | Mark Durand |
| A. Contracts/Agreements | |
| B. Performance | |
| C. Contacts and Coordination Efforts | |
| D. Rules and Legislation Update | |
| E. Funding | |
| F. Other Activity and Administrative Matters not requiring action by the Board | |

- VI. Committee Reports** **Kelli Marshall, Chair**
- A. Executive/Finance Committee**
- 1. Committee Activity**
 - 2. Discussion/Possible Action**
 - a. Action Item 24-06 Diaz, Smith and Associates
Child Care Services Contractor Monitoring Report**
 - b. Action Item 24-07 Diaz, Smith, and Associates
Workforce Contractor Monitoring Report**
 - c. Action Item 24-05 Closed Session – Deliberation Regarding Executive Director
Employment and Evaluation Concerning Action Item 24-05. Gov’t Code Section
551.074**
 - d. Open Session Action, if any, as a result of Closed Session – Deliberation Regarding
Executive Director Employment, Evaluation, Salary, and Compensation Concerning
Action Item 24-05. Gov’t Code Section 551.074**
 - 3. Discussion and Acceptance of Financial Reports**
 - a. Financial Reports for December 2023**
 - **Statement of Financial Position**
 - **Budget vs. Actual**
 - **Grant Report**

- VII. Information Items** **Kelli Marshall, Chair**
- A. Workforce Contractor PY’23 Year-In-Review Report**

- VIII. Adjourn** **Kelli Marshall, Chair**

CLOSED SESSION

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene insuch closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.